

## **Animal Care Staff/Licensed Wildlife Rehabilitator 2**

### **Position Objectives:**

- Quality care and treatment of all wildlife patients.
- Compliance with applicable state and federal regulations.

### **General Position Guidelines:**

The Animal Care Staff/Rehabilitator is responsible for the care, treatment and release of wildlife patients according to accepted standards and documented procedures. The Animal Care Staff/Rehabilitator is also responsible for compliance with required state and federal reporting, procedures, including annual admission/disposition statistics, drug usage reporting, and any other directives issued by agencies governing the animal care activities of the Wildlife In Need Center. This position reports to the Animal Care Manager.

### **Primary Responsibilities:**

- Primary responsibility for daily husbandry, exams, care, treatment of wildlife in care at WINC.
- Performs examinations, basic diagnostic procedures, and treatment plans for incoming patients.
- Work with all animal care staff to determine final disposition of wild patients, to evaluate and ensure timely and appropriate release of all wildlife patients.
- Monitor, identify and perform enclosure and facility construction/maintenance needs, and assist in planning new operations programs.
- Ensure that protocols for infection/disease control are being followed by volunteers and interns.
- Assist in maintaining inventory and oversee the purchasing of animal diets and rehabilitation supplies within budget guidelines – Animal Care Manager needs to approve purchases.
- Responsible for closely supervising 5-12 volunteers and interns at a time per shift. (Task delegation and time efficiency are two very critical responsibilities while supervising volunteers and interns).
- Assisting with training of animal care volunteers, when necessary.
- Assisting with hands-on training of animal care interns.
- Responsibility for adherence to WINC's animal care policies and procedures.
- Responsibility for the accuracy of patient records and individual drug use reporting.

### **Additional Responsibilities:**

- Provide input to animal care policies and procedures.
- Provide feedback to the Animal Care Manager on the performance of interns and volunteers.
- Assist in maintaining accurate records and good relationships with home care/foster volunteers.
- Seek supportive care as needed to meet the position objectives, e.g. request specific training or identify a need for specialized equipment/supplies.

- Provide support for the educational programs in conjunction with the education staff.
- Assist all staff in providing proper enrichment and medical care to WINC's educational ambassadors.
- Responsible for accurate completion of admission paperwork and data entry.
- Assist all staff in maintaining accurate records and good relationships with land owner's actively participating in our release program.
- Assist Animal Care Manager with staying current on new methods, procedures, and protocols in wildlife rehabilitation that can be implemented by the organization.

### **Responsibilities Specific for Animal Care Staff/Wildlife Rehabilitator 2**

- Avian Nursery Lead
  - Monitor and evaluate patient diets and enclosures, revise and/or upgrade as needed.
  - Lead staff for the Baby Bird Feeding Program
  - Keep accurate records of weights on appropriate weigh days.
  - Monthly inventory of supplies in nursery, alert AC Manager of any supply needs.
- Eagle/Girl Scout Program Point Person
  - Evaluate submitted potential projects or provide appropriate and approved scout projects.
  - Coordinate projects with participates and their advisors through project completion.
  - Keep accurate records of participates and projects.
- General Food/Supply Inventory Point Person
  - Weekly inventory of food supplies, order supplies as needed with Animal Care Manager approval.

### **Qualifications:**

- A Bachelor's Degree in biology or related field
- 1-2 years of experience in the field of wildlife rehabilitation
- Must have current rabies pre-exposure vaccinations or willing to get the rabies pre-exposure vaccinations
- Euthanasia certification preferred
- Wildlife rehabilitation license or certification in wildlife rehabilitation preferred
- Must be able to lift/move 50 pounds, endure long workdays in a physically and emotionally demanding setting while maintaining focus, accuracy and physical activities required by the job.

This is a full time, salaried position that reports to the Animal Care Manager. The starting salary is \$25,000 with opportunity for higher compensation based on qualifications and experience. Primary hours vary annually, but will include some holidays, weekends, and evenings. This position is available immediately.

**To apply:** Please submit a resume, three professional references and cover letter

explaining how your qualifications fit the requirements of this position to Alexa Cushman at [acushman@helpingwildlife.org](mailto:acushman@helpingwildlife.org) by February 1, 2021.

*The Wildlife in Need Center is an equal employment opportunity organization. We are committed to providing employees with a work environment free of discrimination and harassment. All applicants will be considered without attention to race, color, religion, sex, sexual orientation, marital status, gender identity, national origin, veteran, or disability status.*